2026 Calibration Site Locations & Dates

Site: Rochester	
Address: *For drop off and pick up, you will have to buzz into the building and the front staff will direct you*	*Northrop Education Center – Rochester Public Schools* 201 8th St NW Rochester, MN 55901
Contact:	Rachel Dodds - Rachel.dodds@rochesterschools.org - 507-328-4369
Drop off:	March 10th 8:00am – 3:30pm
Service Dates:	March 11th – 12th 8:00am – 3:30pm
Pick Up:	March 13th 8:00am – 3:30pm

Site: Grand Rapids	
Address:	*District Education Service Center* 650 SW 7th St Grand Rapids, MN 55744 Entry door in the parking lot
Contact:	Melissa King - mking@isd318.org - 218-248-2976
Drop off:	March 13th 7:30am – 3:00pm
Service Dates:	March 16th & 17th 7:00am – 4:30pm
Pick Up: *(unless previous plans are made)*	March 18th 7:45am – 3:15pm

Site: Virginia	
Address:	*Northland Learning* 1201 13th Ave S Virginia, MN 55792
Contact:	Rachel Larson - Rlarson@isd6076.org - 218-471-1041 Katie Alto - Kalto@isd6076.org - 218-471-1046
Drop off: *(Check in at the Admin Assistant office, directly to the left as you enter door #2) If Admin Assistant is not in, bring to main office*	March 18th 7:00am – 3:00pm
Service Dates:	March 19th & 20th 7:30am – 4:00pm
Pick Up:	March 23rd 7:00am – 3:00pm

2026 Calibration Site Locations & Dates

Site: Edina	
Address:	*Edina Community Center* 5701 Normandale Blvd Room # 311 Edina, MN 55424
Contact:	Shawnee.Krueger - Shawnee.Krueger@Edinaschools.org - 952-848-3946
Drop off:	March 18th 8:30am – 4:00pm
Service Dates:	March 19th 8:30am – 4:00pm
Pick Up:	March 20th 8:30am – 4:00pm

Site: Bemidji	
Address:	*BICAP Head Start* 1601 Conifer Ave NW Suite A Bemidji, MN 56601
Contact:	Nicole Eck - neck@bric.k12.mn.us - 218-751-6622 ext. 41
Building Contact:	Laina Henson - Laina.Henson@bicap.org - 218-333-3140
Drop off:	March 23rd 8:00am – 4:30pm
Service Dates:	March 24th – 26th 8:00am – 4:00pm
Pick Up:	March 27th 8:00am – 4:00pm

Site: Thief River Falls	
Address:	*Pennington & Red Lake County Public Health* 101 Main Ave N Thief River Falls, MN 56701
Contact:	Cyndi Onkka - cjonkka@penningtonmn.gov - 218-681-0876
Drop off:	March 25th 8:00am – 4:00pm
Service Dates:	March 26th & 27th 8:00am – 4:00pm
Pick Up:	March 30th 8:00am – 4:00pm

2026 Calibration Site Locations & Dates

Site: Duluth	
Address:	*Duluth Service Center (DSC)* 709 Portia Johnson Drive TLE Conference Room Duluth, MN 55811
Contact:	Eileen Rawlyk - Eileen.Rawlyk@isd709.org - 218-336-8700 ext. 2988
Drop off: *(drop off at the front desk)*	March 26th & 27th 8:00am – 4:30pm March 30th only if needed 8:00am – 12:00pm
Service Dates:	March 30th – April 3rd 8:00am – 4:30pm
Pick Up:	April 6th & 7th 8:00am – 4:30pm

Site: Staples/Brainerd	
Address:	*Sourcewell Educational Coop* 202 12th St NE Staples, MN 56479 (Executive Conference Room)
Contact:	Tracy Princivall - tprincivalli@isd186.org - 218-568-9575
Drop off:	April 3rd 8:30am – 4:00pm
Service Dates:	April 6th 11am – 4:30pm April 7th – 9th 8:00am – 4:30pm
Pick Up:	April 10th 8:00am – 4:00pm

Site: Buffalo	
Address: *Call 763-682-7456 before entering the Main Entrance of the building. Drop off & Pick up equipment in the front lobby.*	*Wright County Health and Human Services* 3650 Braddock Ave NE Suite 2100 Buffalo, MN 55313
Contact:	Kelly Chaffee - Kelly.Chaffee@co.wright.mn.us - 763-682-7456
Drop off:	April 27th 8:30am – 4:00pm
Service Dates:	April 28th & 29th 8:30am – 4:00pm
Pick Up:	April 30th 8:30am – 4:00pm

2026 Calibration Site Locations & Dates

Site: Fergus Falls	
Address:	*Lakes Country Service Coop* 1001 E Mount Faith Ave Fergus Falls, MN 56537
Contact:	Mandy Almquist - malmquist@lcsc.org - 218-737-6652
Drop off:	May 4th 8:00am – 4:30pm
Service Dates:	May 5th – 7th 8:00am – 4:30pm
Pick Up:	May 8th 8:00am – 4:30pm

Site: New Prague	
Address: *Equipment can be Dropped off and Picked up just inside the Double Doors when you enter at Door 1.*	*Central Ed Campus* 410 Central Ave N Door 1 New Prague, MN 56071
Contact:	Lindsey Pape - Lpape@isd721.org - 952-758-1760
Drop off:	May 11th 8:30am – 4:00pm
Service Dates:	May 12th 8:30am – 4:00pm
Pick Up	May 13th 8:30am – 4:00pm

Site: Rosemount	
Address:	*Rousemount School District #196* 3455 153rd St W Rosemount, MN 55068
Contact: *Doors are locked so you will need to email or call Angela Pavelka directly to arrange for drop off and pick up times.*	Mary Langworthy - Mary.Langworthy@district196.org - 651-423-7909 Angela Pavelka - Angela.Pavelka@district196.org - 651-423-7910
Drop off: *(Possibly earlier if arranged with Angela)*	May 13th 7:30am – 4:30pm
Service Dates:	May 14th 7:30am – 4:30pm May 15th 8:00am – 12:00pm
Pick Up:	May 18th 7:30am – 4:30pm

2026 Calibration Site Locations & Dates

Site: Willmar	
Address:	*Willmar Education and Arts Center (WEAC/3rd Floor)* Willmar Office 611 SW 5th St Willmar, MN 56201
Contact:	Tonia Finstrom - Tonia.finstrom@swwc.org - 320-231-5184 ext. 3221
Drop off:	May 14th 7:30am – 4:00pm *or by appointment with Tonia*
Service Dates:	May 18th – 19th 7:30am – 4:00pm
Pick Up:	May 20th 7:30am – 4:00pm

Site: Marshall	
Address: *NO EARLY DROP OFF BEFORE THE 19th &* *EQUIPMENT **NEEDS** TO BE PICKED UP ON THE 26th*	*Southwest/West Central Service Coop* Marshall Office 1420 E College Drive Marshall, MN 56258
Contact:	Jennifer Lee - Jennifer.lee@swwc.org - 507-537-2285
Drop off:	May 19th 8:00am – 4:30pm
Service Dates:	May 20th – 22nd 8:00am – 4:30pm
Pick Up:	May 26th 8:00am – 4:30pm

Site: Bloomington	
Address:	*Education Service Center* 1350 W 106th St Bloomington, MN 55431 (Check in at Student Services office)
Contact:	Lani Lovas - alovas@isd271.org - 952-681-6518
Drop off:	May 19th 8:30am – 5:00pm
Service Dates:	May 20th 8:00am – 4:00pm
Pick Up: *Come in through Door 5 which is the Main Entrance for the Educational Service Center.*	May 21st 8:30am – 4:00pm

2026 Calibration Site Locations & Dates

Site: Mankato	
Address:	*South Central Service Coop* 2075 Lookout Drive North Mankato, MN 56003 Monarch Conference Room
Contact:	Tana Fladland - tfladland@mnscsc.org - 507-389-1425
Drop off:	June 9th 8:30am – 3:30pm
Service Dates:	June 10th - 11th 8:00am – 4:00pm
Pick Up: *Devices must all have the required labels already attached and clearly marked as to what district they belong to. Do not leave them in the Administrative Office Vestibule.*	June 12th 8:30am – 2:30pm